

Reporting Gate Violation(s)

The following guidelines are the proper order of processing any possible gate violation(s) to ensure each person(s) right of representation. Any Buckhorn POA lot owner(s) can report via the following:

1. If you see a gate violation as indicated and referenced under “Rules and Regulations”, or any signs of vandalism, you are to contact the President with the date and time of the possible violation.
 - a. EXAMPLE: On 12/01/12 at 12:00p John Doe drives up to the gate and sees that is open. John Doe will call the President and let the President know that on 12/01/12 at 12:00p the gate was open upon his arrival.
2. That time indicated by the report of the possible violation would then be reviewed by either the President or member of one of the following: Board of Directors, Gate Committee, or Rules and Regulations Committee. Only the reported instance(s) time frame will be reviewed via the save camera footage. The camera footage will be used to support, not initiate possible violations.
3. If a violation is noted as indicated and referenced under “Rules and Regulations”, either the President or the Board of Directors would contact the suspected violator and notify that person of the possible violation.
4. The suspected individual in violation can either agree to the violation and pay the fine, or contest the suspected violation before the Board of Directors per governing rules defined in the Code of Virginia, Title 55, Chapter 26, Section 55-513.
5. NOTE: ALL REPORTS OF GATE VIOLATIONS NEED TO BE EXECUTED WITHIN (5) DAYS OF THE SUSPECTED VIOLATION.
 - a. EXAMPLE: On 12/01/12 at 12:00p John Doe drives up to the gate and sees that is open. John Doe will call the President and let the President know that on 12/01/12 at 12:00p the gate was open upon his arrival. John Doe must contact the president before 12/06/12 (due to 5 day maximum grace period to report possible violations).
 - b. Any violation(s) report received after (5) days will deemed expired and unable to be reviewed for alleged violation(s).