

Minutes
Buckhorn POA Board of Directors Meeting
Saturday, February 9, 2019

I. Call Meeting to Order. The meeting, which was held at the home of Stan and Ellen Wills (Lot 20), was called to order at 11:07 a.m.

II. Attendance.

- a. Attendees --
Mike Herwald, Board Member/President
Roger Brown, Board Member/Vice President
Ed Sobrienski, Board Member/Secretary
Char Nicholls, Board Member
Stanley Wills, Board Member
Ellen Wills, POA Member
John Eastman, POA Member
Tom Chalker, POA Member
Ann Chalker, POA Member
Larry Coats, POA Member
Nancy Coats, POA Member

- b. Quorum –
All Board Members present; quorum confirmed.

III. Approval of December 1, 2018, Board Meeting Minutes. Char made motion for approval of the minutes; motion was seconded by Mike. Motion unanimously approved.

IV. Officer/Committee Reports.

- a. Char advised that only the form for granting the POA written permission to send electronic communications to POA members was sent to members. The form which grants the POA written approval to include personal contact information in a POA directory was not included in the mailing. Mike will follow up with the Management Company and request that the second form be included in the mailing of the annual meeting notice/materials. Additionally, copies of both forms will be made available to members at the annual meeting.
- b. Char advised that the annual website fee is due in April, and asked Tom if he was okay with continuing to receive the bill or would prefer having it sent to the Management Company. Tom indicated that he is okay with the current arrangement. Char also stated that Go Daddy will be upgrading its system soon and, at that time, will no longer support the current version. Since data is not automatically transferred with the upgrade, considerable data entry will be required. Since the Association

website will in essence need to be rebuilt with the upgrade, Char will look into whether there is a more user friendly website manager option available costing approximately the same as the current provider.

- c. Char inquired as to the status of the Board's approval of a property owner's request to prorate the amount owed for the 2018 assessment. The property owner had advised the Management Company that he had consolidated his two adjacent lots and asked that the assessment of the second lot be prorated. Approval of the request was unanimous.
- d. Nancy inquired as to the status of the agenda for the annual meeting and whether a Firewise presentation had been scheduled to comply with the Firewise renewal requirement for continuing education. Char advised that she would follow up with Dennis to ensure that a presentation is planned for the meeting.
- e. Mike advised that seven Board nominations had been received. The question was raised as to whether the Secretary has to be a Board member. After discussion, a motion was made by Roger that the secretary does not have to be chosen from the Board of Directors. Stan seconded the motion. Vote was four for approval, with one member abstaining. Following the vote, Nancy Coats withdrew her nomination for the 2019 Board of Directors. (Subsequent to the meeting and based on information provided by the Management Company that officers must be elected from the Board of Directors, Nancy asked that her nomination to the Board of Directors be reinstated.)
- f. Road maintenance issues were discussed, and high priority areas (e.g., Buck Rub, Vista Lane and Overlook) were highlighted. It was noted that shale had been placed on Game Trail Way. It was also noted that additional shale had been pushed down on Lot 70 for easy access by property owners.

V. New Business.

- a. John Eastman made a presentation about a new philanthropic program that he is involved in which provides certain types of trees (dogwood and certain fruit) at no expense to the land owner. John also hopes to be able to provide beehives, again at no expense to landowners. John will make a full presentation of this new program at the annual meeting.
- b. A pothole filling/culvert cleaning day was scheduled for Saturday, March 9, at 9:00 a.m. (Rain date: March 16). Volunteers to meet at shale pit.
- c. A Firewise Community Clean Up Day (tree trimming and clearing of brush along roadways) was scheduled for Saturday, April 13, at 12:00 p.m. Volunteers to meet at shale pit.

V. **Adjournment.** Motion to adjourn meeting made by Mike Herwald and seconded by Char Nicholls. Approval was unanimous, and meeting adjourned at 12:44 p.m.