

**Buckhorn POA Board of Directors Meeting
Sunday, November 10, 2019**

I. Call Meeting to Order. The meeting, which was held at the home of Mike and Bryana Herwald (Lot 66), was called to order at 7:38 p.m.

II. Attendance.

a. Attendees --
Mike Herwald, Board Member/President
Roger Brown, Board Member/Vice President
Nancy Coats, Board Member/Secretary
Ed Sobieranski, Board Member
Stanley Wills, Board Member
Ellen Wills, POA Member
Larry Coats, POA Member
Bryana Herwald, POA Member
Ruth Hickman, Visitor

a. Quorum –
All Board Members present; quorum confirmed.

III. Approval of September 28, 2019, Board Meeting Minutes. Roger made motion for approval of the minutes; motion was seconded by Ed. Motion unanimously approved.

IV. Officer/Committee Reports.

- a. Mike distributed for review/discussion a copy of the proposed 2020 budget, which the Management Company advised needed to be approved prior to December so that assessment notices can be mailed in December as required by the Protective Covenants. Mike made a motion for approval of the proposed budget, which was seconded by Ed. The motion passed unanimously.
- b. Ed advised that the security cameras had been purchased and would be installed in the next few days. He stated that there is an annual fee (\$120 per camera for a total of \$360) to have the pictures sent to a (to-be-determined) designated phone. This fee will be charged to Gate Maintenance.
- c. Larry Coats advised that Joe Howard had purchased replacement parts for the Longdale Gate (Joe will submit receipts to the POA Treasurer for reimbursement) and that Matt Walton is installing the upgraded equipment. Matt also installed a motion activated light at the Longdale entrance. The Board unanimously expressed thanks and appreciation to Joe and Matt for all the work they did to get the gate up and

running again. Without the donation of labor provided by the POA members, projects such as this would be impossible to complete given the limited financial resources of the POA.

- d. Larry Coats (Road Committee Chair) gave a brief update on planned road work, mainly the placement of shale on Vista Lane and the purchase/installation of some of the needed culverts. Gravel will not be laid until Spring since snow removal during the winter months pushes the gravel to the side of the road.
- e. Nancy advised that she had done some preliminary research on the cost of replacing road mirrors. Previous mirrors were purchased from Grainger, and she indicated that their price has gone up considerably. She will attempt to find a better price. As most of the mirrors need to be replaced (having been damaged by bears), the Board approved an expenditure of up to \$1,000 for replacement mirrors. Roger made motion that Contingency funds be used to cover this purchase, which was seconded by Ed. Motion unanimously approved.
- f. Nancy mentioned the email received from Dennis Wallingsford (Firewise Committee Chair) advising that renewal of the POA's Firewise status was approved.

V. Adjournment. Motion to adjourn meeting made by Mike Herwald and seconded by Roger Brown. Approval was unanimous, and meeting adjourned at 8:12 p.m. The delicious refreshments provided by Mike and Bryana were enjoyed following the meeting.